

# Ninni Park

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## Summary

**Address** 12 / 55 Underwood Rd, Homebush, NSW 2140

**Email** parkninni@icloud.com

**Phone** 0490 541 184

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## Experience

Feb 2023 - Feb 2024

(13 months), KR

### Studio Assistant at a Korean photo studio

- Responsible for retouching customer photos using Photoshop and managing customer addresses and information through Excel, overseeing the entire process from photo completion to delivery.
- Handled an average of 30 customer bookings per week, managing reservations and providing customer service

Apr 2022 - Nov 2022

(8 months), KR

### Pharmacy Assistant at a Korean Pharmacy

- Worked with a POS system to process prescriptions and manage payments
- Designed an efficient layout for the pharmacy and proposed increasing the number of chairs, which reduced customer complaints from an average of 5 per day down to 1-2 per day

Feb 2019 - Aug 2019

(7 months), KR

### Pick Packer at a Korean cosmetic brand

- Streamlined order-taking and packing process by accurately recording customer orders and promptly relaying on them to packing procedure
- Managed inventory, restocked shelves, and maintained organized product displays to ensure availability of items for customers
- Handled fragile and high-value items with utmost care, ensuring they were meticulously packed to prevent damage, resulting in a 0% defect rate

Jun 2017 - Mar 2018

(11 months), KR

### Customer Service at a Korean PC Cafe

- Multitasked during peak hours by preparing over 50 drinks daily, handling food preparation, and managing orders from around 200 customers
  - Accommodated and addressed a variety of customer requests in a fast-paced environment, reducing peak time service from 3 minutes down to 2 minutes
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## Key Skills

- Korean - Native
- English - Advanced
- Forklift Operation Licence
- Drivers licence(Exp 2028)
- White Card